



Noah's Ark March 2025 update

Message from management

A warm welcome back to our returning families and a warm welcome to our new families in 2025. It has been a busy start to the year with children and educators settling into their rooms for 2025. As we settle into the year we have some admin for families:

- **Please use the following emails when contacting management:**

-director@nohsarkact.com.au for anything related to enrolments, accounts, feedback, enquires, complaints, day to day questions etc.

-reception@noahsarkact.com.au for topics related to toy library, absences.

-educationalleader@noahsarkact.com.au for topics related to programming, storypark, summative assessments

- **Holidays/absences:** Please note that when you are absent from the service due to holidays your booking remains active, meaning payment for these days is still required. There is a couple of reasons for this, to continue to receive your CCS you need to remain active in a system and have active bookings related to a service, if we were to end your booking for 1 month due to holidays, upon return we would need to submit a new CCS booking to centerlink. Staying active in the system confirms your spot is secured while you are away, without an active booking there is the possibility your place could be given to another family, we are a not for profit business. If you are away due to illness these days are classified as an absence, upon request and where possible make up days can be allocated. Please note that the makeup day **MUST** be in the same week of the illness.

- **Absences/causal days:** Please use the Xplor app if your child is going to be absent for the day. This allows us to offer families on the waitlist casual bookings (as needed). Please book a request for casual bookings through the xplor app, this will send through a notification to the service and allow us to approve the casual booking ASAP. If for some reason the casual booking is no longer required, please let us know and we can cancel the booking for you (NB: only casual bookings can be cancelled if no longer required).

- **Fees/declined payments:** Please ensure that you have the correct funds in your nominated account for fees to be deducted on a fortnightly basis. Our fee policy states that all fees will be paid two weeks in advance on the government pay week, please note that declined payments may incur dishonour fees from certain banks and the Xplor system. If you are having troubles paying your account, please come and speak with me **BEFORE** the direct debit day.

- **Sign in and sign out:** Please make sure you are signing your child in and out each day they are attending the service. It is both a safety requirement as well as a regulation

requirement that ALL children are signed in and out each time they are at the service. Please ensure you are signing your child/ren out using your OWN log out information and not another family member, this is a safety requirement. Each family member was given a link in October 2024 to log on and access the new Xplor system, if you have not done this, please come and see the office for a new link. Please set up an account ASAP to ensure safety and regulations are met by all families.

Upcoming Dates/Events

Monday 17th March-Sunday 23rd March: Harmony Week (Wear Orange)

Wednesday 26th March: Kenny Koala visit

Thursday 17th April: Easter afternoon tea (more details to come)

Friday 18th and Monday 20th April: Easter Public Holidays

Friday 25th April: ANZAC Day Public Holiday

Staffing:

Please see below the updated table for 2025 staffing arrangements:

	Monday	Tuesday	Wednesday	Thursday	Friday
Possums	Jyoti Biwash	Jyoti Biwash	Jyoti Biwash	Jyoti Biwash	Jyoti Biwash
Wombats	Melissa Dan Dan Jelena MinSun	Melissa Dan Dan Jelena MinSun	Dan Dan MinSun Amanth	Melissa Dan Dan Jelena Amanth	Dan Dan Min Sun Amanth Jelena
Sugar-gliders	Madhu Namgay Passang Anju	Madhu Namgay Passang Anju	Madhu Namgay Passang Anju	Madhu Namgay Passang Anju	Madhu Namgay Passang Anju
Koalas	Gail Ervina Dorji Vicki	Gail Sushila Dorji Ervina	Sushila Dorji Ervina	Sushila Dorji Ervina Gail	Ervina Gail Dorji
Joeys	Hong Bandhana	Hong Bandhana	Hong Bandhana	Hong Bandhana	Hong Bandhana
Playschool	Mary Grace	Mary Grace	Mary Grace		
Support	Young Mi	Young Mi Vicki Mina	Young MI Mina	Mina Mary Grace	

Educator in the spotlight: We first met Biwash in late 2024 when he approached Noah's Ark to complete his prac in our Possums room. Biwash enjoyed his time with us so much, once he was Certificate 3 qualified he returned for a full time job. Biwash spent the remainder of 2024 assisting in the Wombats room and learning the routines and policies of the service with Jelena as his Mentor. In 2025 Biwash was given the opportunity to extend his knowledge and understanding of children's development in the 3-4years room, he accepted this challenge with a smile and positivity. Due to a change in circumstances Biwash will complete his 2025 year in the possum's room. We look forward to supporting Biwash in his growth and development as he completes his study with us at Noahs Ark. Biwash approaches each day with a huge smile and positive can do attitude. He is polite and welcoming and will always say Good morning to his fellow colleagues as he walks past. If you haven't already, please introduce yourself to Biwash, you will find him in the Possums room wearing a welcoming smile!



What has Noah's Ark been doing in 2025:

We have used the sunshine and parks to go on lots of outings to start our 2025. Local excursions have many benefits for children of all age groups, they allow the children to explore the world around them, as well as becoming secure in their community.

Open ended nature play allows the children to explore and discover in their natural world and use imagination to expand and extend their play.

Nature play allows children to engage in "risky adventurous play" while in a safe and supportive environment.

Some benefits of nature play include:

- Improved socialisation,
- Problem solving
- Self-regulation
- Self-confidence
- Imagination

As the weather starts to cool down, please ensure you pack a winter jacket and beanie for your child each day. We will continue our adventures into the community over the winter months.

We are hoping to expand these adventures to the shopping centre and the library.

